

DEPARTMENT: ALL APPLICABLE
CLASSIFICATION: NON-COMPETITIVE APPROVED NYSCSC 12/16/2020
APPROVED: NOVEMBER 22, 2019

GROUNDSKEEPER/MOTOR EQUIPMENT OPERATOR

DISTINGUISHING FEATURES OF THE CLASS: Incumbents are responsible for the grounds maintenance of municipal or county properties including grounds, lawns, recreational areas and facilities. Responsibilities also include building and equipment maintenance, cleaning, and delivery functions. The incumbent operates one or more types of motorized equipment and performs a variety of manual tasks in connection with such operations. Employees of this class perform recurring manual duties in connection with the operation of moderately complex motor equipment. They receive general instructions from a superior, but are responsible for the safe and economical operation and care of the equipment on assigned tasks. This work requires the operation of motorized equipment and the ability to lift more than fifty (50) pounds. Direct supervision is received from a superior who assigns and inspects work. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Maintains and cares for grounds; plants seeds, bulbs, tree seedlings; weeds; prunes trees and shrubs; maintains flowerbeds; trims hedges; mows, rolls, re-seeds and fertilizes lawns; sprays chemicals on infected plants, trees, etc;
2. Removes paper and litter from grounds and cleans restrooms, and recreational areas including tubing hills and skating rinks;
3. Makes minor repairs to grounds related equipment including sharpening blades and cutters, engine tune-ups, and other preventive maintenance;
4. Digs ditches and cleans filter beds;
5. Shovels snow from sidewalks, driveways, steps and building entrances, spreads salt and sand,
6. Moves office equipment and other related equipment within buildings;
7. Picks up and delivers packages and supplies when assigned;
8. Performs inside manual work as required such as janitorial work including picking up refuse, minor painting and general maintenance;
9. Maintains recreational facilities in usable condition including ball-fields, wading pool, tubing hills, skating rinks, etc.;
10. Assists in the construction of fireplaces, tables, new piers, and other facilities;
11. When assigned, may act as relief for other public works personnel who are absent due to holiday, personal or sick leave, vacation, and regular days off;
12. When assigned, applies pesticides in accordance with NYS Department of Environmental Conservation (DEC) Rules and Regulations.
13. Operates a truck in connection with the collection of garbage, ashes, snow and in the transportation of sand, stone, gravel and supplies;
14. Operates a skid steer, tractor or truck with: power mower, trailer, snow blower, bulldozer, concrete mixer, stone crusher or other attachments;
15. Operates a power wood chipper, roller, snow plow, hydro-seeder, backhoe, asphalt patching/sealing equipment and other related equipment of comparable size;
16. May transport construction and maintenance equipment to a job site using a dump truck and trailer.
17. Performs minor repairs and maintenance on power and automotive equipment;
18. Performs manual labor, such as loading trucks, erecting snow fences, landscaping, building and ground maintenance, cleaning culverts, repairing and constructing park roads, and flagman duties.

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GROUNDSKEEPER/MOTOR EQUIPMENT OPERATOR CONTINUED

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of grounds maintenance practices and techniques; good knowledge of the operation of tractors, trucks and other automotive equipment; working knowledge of the operation of motorized equipment used in the maintenance of parks, lawns, recreational facilities and grounds; ability to operate and maintain commercial grade motorized equipment used in this work; ability to adhere to safety precautions when operating potentially harmful tools and/or equipment; ability to follow written and oral instructions; ability to lift more than fifty (50) pounds; mechanical aptitude; willingness to perform routine, sometimes strenuous, manual work; physical endurance; willingness to work varying shifts and schedules; willingness to work in adverse weather conditions; sound judgment; integrity; initiative; honesty; industry; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma and one (1) year of paid experience in grounds maintenance work which involved the operation of commercial grade motorized equipment.

NOTE:

1. Education in gardening or landscaping may be used to equate to required experience. One (1) month of education or training is equal to one (1) month of experience. Snowplowing experience cannot be substituted.
2. Verifiable paid part-time experience will be pro-rated towards meeting the experience requirements. Documentation will be required to verify the legitimacy of employment.

SPECIAL REQUIREMENT:

1. Possession of a New York State Class B CDL at time of appointment & throughout employment.
2. If vacancy is in a Niagara County Department, the applicant must have six (6) months paid experience in plowing snow with a pickup truck.
3. When assigned to apply pesticides, employee must be in possession of a valid certification by the NYS DEC as a Pesticide Applicator.